

**Committee:** Executive  
**Date:** Tuesday 6 June 2017  
**Time:** 6.30 pm  
**Venue:** Bodicote House, Bodicote, Banbury, OX15 4AA

### **Membership**

<b>Councillor Barry Wood (Chairman)</b>	<b>Councillor G A Reynolds (Vice-Chairman)</b>
<b>Councillor Colin Clarke</b>	<b>Councillor John Donaldson</b>
<b>Councillor Tony Ilott</b>	<b>Councillor Mike Kerford-Byrnes</b>
<b>Councillor Kieron Mallon</b>	<b>Councillor Richard Mould</b>
<b>Councillor D M Pickford</b>	<b>Councillor Lynn Pratt</b>

## **AGENDA**

**1. Apologies for Absence**

**2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

**3. Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

**4. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

**5. Minutes (Pages 1 - 12)**

To confirm as a correct record the Minutes of the meeting held on 3 April 2017.

## **6. Chairman's Announcements**

To receive communications from the Chairman.

## **7. Annual Equalities Report 2016/2017 (Pages 13 - 44)**

**6.35pm**

Report of Assistant Director – Commercial Development & Innovation

### **Purpose of report**

To review the performance of the Equalities Annual Work Programme and to agree the planned work programme following the Achieving Standard under the Equality Framework for Local Government.

### **Recommendations**

The meeting is recommended:

- 1.1 To consider the evidence and information contained within this report.
- 1.2 To agree the equalities action plan for 2017/18 noting the areas of good practice upon which it builds and the areas for development that it addresses.
- 1.3 To agree the 3 year rolling plan of Equality Impact Assessments.

## **8. Performance Report 2016-2017 End of Year (Pages 45 - 82)**

**6.40pm**

Report of Director – Strategy and Commissioning

### **Purpose of report**

To provide information relating to Performance for the period 1 January - 31 March 2017. The report also reflects end of year outturns as measured through the performance management framework.

### **Recommendations**

The meeting is recommended to:

- 1.1 Note that despite a challenging economic environment, and on-going policy and organisational change, Cherwell District Council has met or made satisfactory progress on 77% of all the performance targets outlined in its performance management framework as detailed in paragraph 3.1, in delivering the Corporate Priorities of the Council.
- 1.2 Note that any feedback on performance issues from Overview & Scrutiny Committee at its meeting on 25 May 2017 which will be provided directly to the Lead Member for Performance Management.

9. **Banbury Country Park** (Pages 83 - 106)

6.45pm

Report of Head of Environmental Services

**Purpose of report**

To consider the creation of a new country park in Banbury

**Recommendations**

The meeting is recommended:

- 1.1 To approve the creation of a new open space, Banbury Country Park.
- 1.2 To support the approach of working with stakeholders to develop an inviting country park which provides a wide range of leisure activities for Cherwell residents & visitors as well as creating a diverse habitat for wildlife.
- 1.3 To note that the running costs of a new Country Park can be delivered within existing revenue budgets.
- 1.4 To agree to seek planning approval for change of use.

10. **Final Business Case - Joint Development Management**  
(Pages 107 - 114)

6.50pm

Report of Head of Development Management

**Purpose of report**

This report presents the final business case for joint working in Development Management across Cherwell District and South Northamptonshire Councils (hereafter Cherwell or CDC and South Northamptonshire or SNC respectively).

The report recommends the formation of a Joint Development Management Service and in doing so seeks the Executive's agreement for the non-staffing elements of the business cases.

The proposal is part of the wider transformation programme across the two Councils.

**Recommendations**

The meeting is recommended:

- 1.1 To consider the attached final business case and the consultation responses in relation to non-staffing matters as outlined in section 5.1.
- 1.2 To note that the business case will be considered by the Joint Commissioning Committee with regard to staffing matters on 20 June 2017. This will include consideration of the consultation responses from affected staff and trade union representatives.

- 1.3 To approve the non-staffing aspects of the final business case to create a Joint Development Management Service between CDC and SNC, subject to similar consideration and approval by SNC Cabinet on 12 June 2017 and approval of the staffing implications by the Joint Commissioning Committee.
- 1.4 To delegate to the Head of Development Management in consultation with the Leader of the Council any non-significant amendment that may be required to the business case following the decision by SNC Cabinet and/or the Joint Commissioning Committee.

## **11. Exclusion of the Press and Public**

The following report contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

1 – Information relating to any individual

2 – Information which is likely to reveal the identity of an individual

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

4 – Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that this item be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraphs 1, 2, 3 and 4 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

## **12. Final Business Case - Joint Development Management - Exempt Appendix (Pages 115 - 146)**

**6.55pm**

13. **Markets** (Pages 147 - 154) **7.00pm**  
Exempt report of Head of Environmental Services
14. **Whitelands Farm Sports Ground - Notification of an Urgent Decision Taken to Award an Operator Contract and Enter Into a Funding Agreement** (Pages 155 - 174) **7.10pm**  
Exempt report of Interim Chief Executive
15. **Build! Programme Update** (Pages 175 - 196) **7.15pm**  
\*\* Please note that exempt Appendix C to this report will follow as it is currently being reviewed and finalised \*\*  
Exempt report of Commercial Director and Chief Finance Officer
16. **Strategic Property Acquisition in Banbury** (Pages 197 - 202) **7.25pm**  
Exempt report of Chief Finance Officer

**(Meeting scheduled to close at 7.35pm)**

## **Information about this Agenda**

### **Apologies for Absence**

Apologies for absence should be notified to [natasha.clark@cherwellandsouthnorthants.gov.uk](mailto:natasha.clark@cherwellandsouthnorthants.gov.uk) or 01295 221589 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

## **Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

### **Evacuation Procedure**

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### **Access to Meetings**

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### **Mobile Phones**

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### **Queries Regarding this Agenda**

Please contact Natasha Clark, Democratic and Elections  
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

**Ian Davies**  
**Interim Head of Paid Service**

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